

## Business Board Expenses and Allowances Scheme

To:	Business Board
Meeting Date:	19 July 2021
Public report:	Yes
Lead Member:	Chair of the Business Board, Austen Adams
From:	Director for Business & Skills, John T Hill
Key decision:	No
Recommendations:	<p>The Business Board is recommended to:</p> <ul style="list-style-type: none"><li>a) Note the summary of remuneration and expenses paid to members during 2020-21 under the Business Board Expenses and Allowances Scheme; and</li><li>b) Recommend the Combined Authority approve an amendment to be made to the Business Board Expenses and Allowances Scheme to include the option for members to forgo remuneration payments.</li></ul>

## 1. Purpose

- 1.1 To report on the remuneration and expenses paid to private sector members for the period 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021 under the Business Board Expenses and Allowances Scheme.
- 1.2 To seek approval to amend the Business Board Expenses and Allowances Scheme to include the option for members to formally forgo remuneration payments.

## 2. Background

- 2.1 At its meeting on 31<sup>st</sup> July 2019, the Combined Authority Board considered the recommendations of an Independent Remuneration Panel and approved the adoption of an allowances scheme for the private sector members of the Business Board. A copy of the Business Board Expenses and Allowances Scheme is attached at Appendix 1.
- 2.2 As a requirement of this Business Board Expenses and Allowances Scheme, a summary of remuneration and expenses paid under the scheme each year shall be reported annually to the Business Board, and the summary shall subsequently be published on the Business Board's website within 10 working days of the meeting at which it was considered.

## 3. Summary of Business Board Remuneration and Expenses paid for 2020-21

- 3.1 The table below provides a summary of the period 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021. There were only £60 expenses claimed in April 2020.

The figure for Kelly Swingler is higher as it includes an additional month of remuneration for March 2020; remuneration for the period April 2020 to March 2021 was £5,000, in line with other Business Board members.

Member	Remuneration	Expenses	Total Remuneration
Adams, Austen	£ 24,000	£ -	£24,000
Barsby, Tina	£ 5,000	£ -	£5,000
Dorsett, Mark	£ 5,000	£ -	£5,000
Holland, Faye	£ 5,000	£ 60	£5,060
Khalid, Aamir	£ -	£ -	£-
Kingsley, Al	£ 5,000	£ -	£5,000
Mawby, Nicki	£ 5,000	£ -	£5,000
Mellad, Jason	£ 5,000	£ -	£5,000
Neely, Andy	£ 18,000	£ -	£18,000
Patel, Nitin	£ 5,000	£ -	£5,000
Stephens, Rebecca	£ 5,000	£ -	£5,000
Swingler, Kelly	£ 5,416	£ -	£5,416
	£ 87,416	£ 60	£87,476

## 4. Amendment to the Business Board Expenses and Allowances Scheme

- 4.1 Whilst all private sector members are entitled to receive an annual remuneration for representing the Business Board, some may wish to forgo these payments due to personal or other reasons. There is currently no provision with the Scheme to formally allow such requests.
- 4.2 The addition of the following paragraph to the Business Board Expenses and Allowances Scheme is proposed, to allow members to forgo their allowances (included as a tracked change to the current scheme at Appendix 2):

‘Any member of the Business Board may, by notice in writing given to the Business Board’s Section 73 Officer, elect to forgo all or any part of their entitlement to allowances or expenses under this scheme’.

## Significant Implications

### 5. Financial Implications

- 5.1 There are no direct financial implications of this report. Should Board Members elect to forgo their allowances the funding that would have paid for them will be retained within the funds which normally meet them (LGF topslice and Enterprise Zone Receipts reserves) and be allocated elsewhere based on recommendation of the Business Board.

### 6. Legal Implications

- 6.1 Local Enterprise Partnerships (LEPs) are required to make the expenditure and/or remuneration policy for Chairs and Board Members clear on their websites (ref P.24, para 80 of the National Local Growth Assurance Framework).
- 6.2 The Business Board Constitution states that “Allowances or expenses shall be payable to any Business Board member, in accordance with a scheme approved from time to time by the Combined Authority” (paragraph 16.1 of the Business Board Constitution).
- 6.3 At its meeting on 31st July 2019 the Combined Authority Board considered the recommendations of an Independent Remuneration Panel and approved the adoption of a Members’ Allowances Scheme for the Business Board (Appendix 1). Any revision of that scheme must be approved by the Combined Authority Board.

### 7. Appendices

- 7.1 Appendix 1 – Business Board Expenses and Allowances Scheme (July 2019)

## 7.2 Appendix 2 – Business Board Expenses and Allowances Scheme (Including Proposed Amendment – July 2021)