



**THE BUSINESS BOARD**

# Business Board Forward Plan

Edited 23 August 2023

## Business Board Meeting – 4 September 2023

	Report Title	Decision Maker	Decision expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 10 <sup>th</sup> July 2023	Business Board	4 Sep 2023	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board	4 Sep 2023	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair
3.	Business Board Chairs Update	Business Board	4 Sep 2023	To note	Update to Members from the Business Board Chair. <b>Verbal update.</b>	<i>Chair of the Business Board</i>	Chair
4.	CPCA Directors Update	Business Board	4 Sep 2023	To note	Update to Members from the Director of Economy & Growth. <b>Verbal update.</b>	<i>Richard Kenny, Director of Economy &amp; Growth</i>	Chair
5.	Strategic Funding Management Review – September 2023	Combined Authority Board	20 Sep 2023	Decision	To monitor and review programme performance, evaluation, outcomes and risks, including approval of reinvestments.	<i>Steve Clarke, Interim Associate Director Business</i>	Chair
6.	Recycled Local Growth Fund - Project Change Requests	Combined Authority Board	20 Sep 2023	Decision	To approve project change requests received in relation to 'live' Recycled Local Growth Fund (LGF) funded projects.	<i>Steve Clarke, Interim Associate Director Business</i>	Chair
7.	UKSPF People and Skills Project Implementation plan	Combined Authority Board (Via Skills)	20 Sep 2023	Decision	To approve and delegate authority to implement the recommended model of mobilisation and delivery of strategic Skills projects contained within the UKSPF Implementation plan	<i>Fliss Miller, Assistant Director – Skills</i>	Chair
8.	Economic Growth Strategy Implementation Plan Update	Business Board	4 Sep 2023	To note	To note the progress made in the implementation of the Economic Growth Strategy.	<i>Steve Clarke, Interim Associate Director Business (Grace Crawford + Preshalin Govender)</i>	Chair
9.	State of the Economy Report 2023-24	Business Board	13 Nov 2023	To note	To note the latest position regarding the state of the Cambridgeshire & Peterborough economy.	<i>Richard Kenny, Director of Economy &amp; Growth</i>	Chair
10.	Forward Plan	Business Board	4 Sep 2023	To note	To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## Business Board Meeting – 13 November 2023

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on September 2023	Business Board	13 Nov 2023	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board	13 Nov 2023	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair
3.	Business Board Constitution	Combined Authority Board	26 Nov 2023	Decision	To approve the updated Business Board Constitution.	<i>Domenico Cirillo, Business Board &amp; Business Programmes Manager</i>	Chair
4.	Business Board Chairs Update	Business Board	13 Nov 2023	To note	Update to Members from the Business Board Chair. <b>Verbal update.</b>	<i>Chair of the Business Board</i>	Chair
5.	CPCA Directors Update	Business Board	13 Nov 2023	To note	Update to Members from the Director of Economy & Growth. <b>Verbal update.</b>	<i>Richard Kenny, Director of Economy &amp; Growth</i>	Chair
6.	Strategic Partnerships Report	Business Board	13 Nov 2023	To note	To discuss CPCA relationship and engagement position regarding key existing strategic partnerships.	<i>Richard Kenny, Director of Economy &amp; Growth</i>	Chair
7.	Refresh of the Cambridgeshire and Peterborough Independent Economic Review	Business Board (Update meeting in September)	13 Nov 2023	To note	To note the supplementary update and refresh of the Cambridgeshire and Peterborough Independent Economic Review (CPIER).	<i>Richard Kenny, Director of Economy &amp; Growth</i>	Chair
8.	Appointment of New Private Sector Business Board Members	Combined Authority Board	26 Nov 2023	To note	To note the appointments of new private sectors members onto the Business Board.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
9.	Growth Works Programme Management Update (Year 3, Quarter 10)	Business Board	13 Nov 2023	To note	To note the programmes performance progress report and To note the performance progress report on ERDF delivery under the Growth Works Programme. <b>Contains confidential appendix.</b>	<i>Steve Clarke, Interim Associate Director Business</i>	Chair
10.	Business Plan for new Business Support Arrangements	Business Board	13 Nov 2023	TBC	TBC	<i>Steve Clarke, Interim Associate Director Business</i>	Chair

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
11.	University of Peterborough Update	Business Board	13 Nov 2023	TBC	TBC	<i>Rachael Holliday SRO Higher Education</i>	Chair
12.	Forward Plan	Business Board	13 Nov 2023	To note	To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## Business Board Meeting – 15 January 2024

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on November 2023	Business Board	15 Jan 2024	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board	15 Jan 2024	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – January 2024	Combined Authority Board	31 Jan 2023	To note	To monitor and review programme performance, evaluation, outcomes and risks, including approval of reinvestments.	<i>Steve Clarke, Interim Associate Director Business</i>	Chair
4.	Market Towns Phase 2 Update	Combined Authority Board	31 Jan 2023	To note	To update members on the status and progress of Phase 2 of Market Towns programme.	<i>Domenico Cirillo, Business Programmes and Business Board Manager</i>	Chair
5.	Combined Authority Highlights Update	Business Board	15 Jan 2024	To note	To update Business Board Members of the latest highlights from the Combined Authority.	<i>Domenico Cirillo, Business Programmes and Business Board Manager</i>	Chair
6.	Forward Plan	Business Board	15 Jan 2024	To note	To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## Business Board Meeting – 4 March 2024

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on January 2024	Business Board	4 Mar 2023	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board	4 Mar 2023	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair
3.	Growth Works Evaluation	Business Board	4 Mar 2023	To note	To receive and note the evaluation findings	<i>Steve Clarke, Interim Associate Director Business</i>	Chair
4.	Combined Authority Highlights Update	Business Board	4 Mar 2023	To note	To update Business Board Members of the latest highlights from the Combined Authority.	<i>Domenico Cirillo, Business Programmes and Business Board Manager</i>	Chair
5.	Forward Plan	Business Board	4 Mar 2023	To note	To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## Business Board Meeting – 20 May 2024

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on January 2024	Business Board	20 May 2023	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board	20 May 2023	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – May 2024	Combined Authority Board	5 June 2023	To note	To monitor and review programme performance, evaluation, outcomes and risks, including approval of reinvestments.	<i>Steve Clarke, Interim Associate Director Business</i>	Chair
4.	Growth Works Evaluation	Business Board	20 May 2023	To note	To receive and note the evaluation findings	<i>Steve Clarke, Interim Associate Director Business</i>	Chair

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
5.	Combined Authority Highlights Update	Business Board	20 May 2023	To note	To update Business Board Members of the latest highlights from the Combined Authority.	Domenico Cirillo, Business Programmes and Business Board Manager	Chair
6.	Forward Plan	Business Board	20 May 2023	To note	To note the Forward Plan.	Monitoring Officer for Combined Authority	Chair

## **SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD**

Please send any comments or queries to:

[businessboard@cambridgeshirepeterborough-ca.gov.uk](mailto:businessboard@cambridgeshirepeterborough-ca.gov.uk)

We need to know:

1. Your comment or query.
2. How we can contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query. If you aren't sure just leave this blank and we will find the person best able to reply.